

## **PART ONE: Health & Safety Policy Statement**

Elite Recycling Solutions Ltd recognises the importance of Health and Safety and is committed to the prevention of injury and ill health of all employees, contractors, visitors and members of the public affected by our operations. This General Policy Statement provides a commitment and intent to comply with the Health and Safety at work etc. Act 1974.

Our statement of general policy is:

- ✓ **To Provide adequate control of the health and safety risks arising from our work activities.** We will establish and implement a Health and Safety Management System to assess and manage risks.
- ✓ **To consult with our employees on day-to-day matters affecting their health and safety.** We will communicate with our staff on all health and safety issues and to bring this policy to their attention.
- ✓ **To provide adequate training, information, instruction and supervision for employees.** To ensure all employees are competent and confident to do their tasks and work safely and effectively. To provide appropriate personal protective equipment.
- ✓ **To prevent accidents and cases of work-related ill health.** By maintaining safe and healthy working conditions. Toilets, washing facilities and drinking water provided.
- ✓ **To provide and maintain safe plant, equipment and premises as well as ensure the safe handling and use of substances** so that risks are effectively managed. Routine inspection and testing systems are in place. PAT testing is compliant and tested annually. We will communicate and implement emergency procedures and evacuation plans.
- ✓ **Implement emergency procedures.** Evacuation in case of fire or other significant incident.
- ✓ **To review and revise this policy as necessary at regular intervals.** We will regularly monitor our performance to achieve our objective of continuous improvement and take corrective actions where necessary.

The Managing Director, Chris Smits assisted by the Business Operations Manager, Ryan Barker will:

- ✓ **Monitor Compliance to this occupational Health & Safety Policy.**
- ✓ **Ensure the outcome of investigations into Health & Safety incidents & near misses are appropriately communicated so as to prevent reoccurrence.**

When at work it is the duty of all of us:

- ✓ **To Take reasonable care of our own safety.** Stop and consider Health and Safety when making decisions.
- ✓ **To Take reasonable care of the safety of others who may be affected by what we do or fail to do.** Also, to challenge unsafe acts.
- ✓ **To co-operate so that we can comply with our legal duties.** To report health and safety matters as they arise and to be aware of the company's policies and procedures.
- ✓ **To ensure we do not interfere with or misuse anything provided in the interests of health and safety.**
- ✓ **To be aware of both the Health and Safety poster on display and the first aid box located in the office Kitchen.**

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